

**MINUTES OF THE ORDINARY MEETING OF THE HAY SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS LACHLAN STREET HAY AT 1.00PM ON 24<sup>th</sup> March 2026**

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**PRESENT:** Councillors: Cr G Chapman, Cr L Garner, Cr W Miller, Cr C Oataway (Chair), Cr J Perry, Cr P Porter, General Manager - David Webb, Executive Manager People and Governance – Kirstyn Thronder and Executive Assistant – Kerry McRae

**Request to attend by Audio Visual Link:** Nil

**Apology:** Cr D Townsend, Cr M Quinn

**Leave of Absence**

**26-028 Resolved** that Council grants a leave of absence to Cr David Townsend for the 24<sup>th</sup> of March Ordinary meeting.

*(Porter/Perry)*

**26-029 Resolved** that Council accept the apology from Cr Martyn Quinn for the 24<sup>th</sup> of March Ordinary meeting.

*(Perry/Miller)*

***This meeting was live streamed and recorded.***

**Confirmation of Minutes**

**26-030 Resolved** that the minutes of the Ordinary Meeting of Council held 24<sup>th</sup> February 2026 be confirmed.

*(Perry/Porter)*

**Declaration of Interest: Nil**

**Address to Council:** Grace Mang – Murray Darling Basin Authority provided an update on Murray Darling Basin Review.

**Mayoral Report**

**M1 Mayoral Report**

**26-031 Resolved** that Council:

- (a) Notes the information provided in the report; and
- (b) Endorses and supports Dr McGirr's six-point plan to see improvements in rural and regional health into the future and writes to the Minister for Regional Health to advise of our support.

*(Perry/Porter)*

## **M2 Mayoral Minute**

### **26-032 Resolved** that Council:

- (a) Notes the information provided in the report;
- (b) The Performance Review Panel meets Wednesday, 29 July 2026, at 9.30am, to undertake review of the General Manager's performance and reports back to Council at a future meeting.

(Perry/Porter)

## **General Manager's Reports**

### **Action Plan Report**

The report was received and noted.

### **C1 DA2025-48 – Shed and Residence Development at 323 Lang St, Hay**

#### **The following people addressed the meeting:**

Proponent: Clare Fitzpatrick (Progressive Rural Solutions on behalf of Applicant)

Supporters: Jock Crighton (Applicant)

Objectors: Alison Ferguson

**26-033 Resolved** that DA2025-48 **be approved** for Rectification of earthworks on property to complete house and shed pad, construct new shed (revised location and size) and dwelling. No additional vegetation removal required, no retaining wall and no fence, at 323 Lang Street, Hay (Lot 1 DP 519205).

#### **1. Compliance with Consent**

The Development being completed in accordance with plans and specifications stamped by Council being Plans Job No. 3412091001 dated 16-01-2025 (Engineering Schedule, End Elevations, Side Elevations, Plan Elevation, End Frame Elevations, Side Frame Elevations, Cross Section, Floor Plan, Slab Details, Connection Details, x 2, by Tilmac AND Concept Drawings A, B, C, D, E, F, G, H, I for 323 Lang St, Hay, except where varied by conditions of this consent.

***Reason:** To confirm the details of the application as submitted by the applicant and as approved by Council.*

#### **2. Compliance with Standards**

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act and the National Construction Code (NCC).

***Reason:** The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

#### **3. Signage**

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction.

- Stating that unauthorised entry to the site is not permitted;

- Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
- The name, address and telephone contact of the Principal Certifying Authority for the work.

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purposes for which it was erected.

**Reason:** *To meet the minimum requirements of the Environmental Planning and Assessment Regulation.*

#### **4. Siting**

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

**Reason:** *To ensure no encroachments occur onto neighbouring properties and no changes are made to the approved siting of the building.*

#### **5. Boundary Clearances and Encroachments**

A minimum distance of 900mm shall be provided between the external walls of the dwelling/building and the side boundaries of the allotment, and a minimum distance of 450mm shall be provided between the overhang of the eaves and guttering and the side boundaries of the allotment. All structures shall be erected solely within the property boundaries (including overhang of gutters), with the approved boundary clearance/distance.

**Reason:** *To ensure that no encroachments occur onto neighbouring properties.*

#### **6. Variations**

No alteration to approved plans and specifications is allowed unless separately approved by Council.

**Reason:** *To ensure the designs meet regulations and standards, and are in line with Council policies.*

#### **7. Critical Stage Inspections**

A person who is carrying out, or in charge of carrying out the work, must notify Council with 24hours notice when the relevant inspections are required below:

- a) Pier pads prior to pouring concrete;
- b) All footing excavations, with steel in position, before concrete is poured;
- c) All concrete floors and raft slabs, with steel and damp proof membrane in position before concrete is poured;
- d) Sewer drains before being covered;
- e) Bearers and floor joists before flooring is laid;
- f) Wall and roof framing before being lined;
- g) Insulation of walls, roof, floor, ceilings, soffits, service pipes, ducts and chimney flue dampers;
- h) Wet area flashings after internal linings are installed;
- i) Stormwater drains before backfilling;
- j) Fire-rated wall and ceiling framing;
- k) Sound transmission measures;
- l) Final inspection on completion of the works, and BEFORE any occupation.

**Reason:** *The need for Council to ensure that works have been carried out in accordance with the approved plans, specifications and the relevant legislation/standards.*

#### **8. Storm Water Disposal**

Storm water run-off from all roofs and extensive paved areas is to be collected and conveyed by gravity to Council's storm water collection system via a system of underground pipes having a diameter of at least 90mm and laid at a grade of at least one-in-one hundred (1%). A Section 68 application is required for these works (and connections to water meters)

**Reason:** *Preservation of the integrity of buildings and other structures, soil conservation, and not to impact neighbouring properties.*

#### **9. Sewerage Connection**

All connections to, or alteration to, any sewerage lines require a Section 68 application and approval from Council and MUST be carried out by a Licensed Plumber/Drainer.

**Please ensure a Sewerage Diagram is provided to Council on completion (template attached) and prior to the issue of an Occupation Certificate.**

**Reason:** *To ensure a minimum standard of workmanship in relation to any sewer and drainage activity.*

#### **10. Floor Level above Flood Level**

Finished floor level of the dwelling is to be a minimum of 0.5 metres above the 1% flood level determined by a registered surveyor from Australian Height Datum (AHD). Any part of a structure (including the shed) located below the Flood Planning Level must be constructed of flood-compatible, water-resistant materials.

**Reason:** *To reduce the likelihood of damage from floodwaters.*

#### **11. Easements**

The applicant is required to ensure that any easements registered over the title to the land are complied with.

**Reason:** *Compliance with legal documents.*

#### **12. Lapsing of Consent**

This consent is limited to a period of 5 years from the date of the Notice of Determination, unless the works associated with the development have physically commenced.

**Reason:** *To ensure compliance with the Environmental Planning & Assessment Act 1979.*

#### **13. Smoke Detectors**

In a Class 1a building, smoke alarms must be located in—

- a). any storey containing bedrooms, every corridor or hallway associated with a bedroom, or if there is no corridor or hallway, in an area between the bedrooms and the remainder of the building; and

- b). each other storey not containing bedrooms.
- c). The smoke detectors/alarms shall be installed as per Australian Standard AS3786.
- d). powered from the consumer mains source where a consumer mains source is supplied to the building; and
- e). interconnected where there is more than one alarm.

**Reason:** *To provide a minimum standard for fire safety in residential buildings.*

#### **14. Termite Protection**

The structural members of the building shall be protected from termites by an approved method as prescribed by Australian Standard AS3660.1. A certificate from the installer must be submitted to Council, advising of compliance with the Australian Standard and relevant manufacturer installation requirements. A notice displaying the method of termite control shall be displayed in the meter box.

**Reason:** *To protect the building from termite attack.*

#### **15. Water Proofing of Wet Areas**

The installation of a water proof membrane of internal wet areas as nominated in this Consent shall be undertaken to the standards of AS 3740 2004 and for a Certificate of Installation to be submitted to the Council. The installer shall be a person who holds a Water Proofing Licence with the Department of Fair Trading. The Certificate issued shall meet the requirements of the Council or PCA in terms of warranty and application. The sealed area in the shower recess shall be subject to a 24 hour water test and is a mandatory inspection requirement. The number of coats shall be applied on the floor outside the door leading to the treated wet area.

**Reason:** *To ensure the waterproof measures of the National Construction Code and the Australian Standard are observed and adhered to.*

#### **16. Water Proofing of Wet Areas – Owner Builder**

An owner/builder will not be permitted to provide water proofing membranes to any wet area unless that person holds a Water Proofing Membrane sub-contractor's licence with the Department of Fair Trading. The application of water proof membranes to nominated wet areas is a "Critical Stage Inspection" requiring mandatory inspection by the Council or an accredited Private Certifying Authority. The standards for compliance are AS 3740 2004 For Water Proofing Internal Wet Areas.

**Reason:** *To ensure that water proofing of internal wet areas are competently carried out to the required Australian Standard and Code of Practice.*

#### **17. Driveways**

Any vehicular crossing being required to enable satisfactory access shall be constructed at full expense of the applicant and to Council's specification. The existing gate access is to be maintained by applicant to the satisfaction of Council. A Section 138 Road Opening Permit must be applied for through Council.

**Reason:** *To ensure that work carried out on public roads conforms to the requirements of Council, the responsible authority.*

## **18. Fencing**

Any fencing installed on the boundaries of the allotment must be in accordance with Hay Shire Council's Fencing Policy.

*Reason: Compliance with Hay Shire Council's Fencing Policy and minimise impact on traffic safety.*

## **19. BASIX Certificate**

- i. Relevant BASIX Certificate means:-
  1. A BASIX Certificate that was applicable to the development when this consent or complying development certificate was granted (or modified under s.87 or s.96 of the Act and BASIX Certificate subsequently modified or updated); or
  2. If a replacement BASIX Certificate accompanies and subsequent application for a construction certificate, the replacement BASIX Certificate; and
- ii. BASIX Certificate has the meaning given to that term in the Environmental Planning & Assessment Regulation 2021.

*Reason: Statutory compliance*

## **20. Energy and Water Conservation**

This consent requires the commitments listed in each relevant BASIX Certificate for this development to be fulfilled under Clause 75 of the Environmental Planning & Assessment Regulation 2021.

*Reason: Statutory compliance*

## **21. Energy and Water Conservation Changes**

Where changes are made to the construction, design, materials, orientation or services, a BASIX Certificate has to be obtained for the changes or modifications before an Occupation Certificate will be granted.

*Reason: Statutory compliance*

## **22. Consumer Insurances (Builder)**

Home Building Insurance for residential work - Consent is subject to the condition that the builder, or person who does any residential building work, complies with the acceptable requirements of the Part 6 of the Home Building Act whereby a person must not contract to do any residential building work unless a contract of insurance that complies with this Act is in force in relation to the approved work. The builder or person shall obtain and have in force Home Building Insurance and supply to Council a copy of the Certificate in respect of insurance complying with the Home Building Act 1989 prior to the issue of a Construction Certificate and the commencement of any residential building work.

*Reason: Statutory compliance*

## **23. Construction Certificate Required**

A Construction Certificate must be obtained from a Principal Certifying Authority prior to the commencement of any work.

*Reason: To ensure that minimal standards relating to structural adequacy, health and amenity are met*

#### **24. Occupation Certificate**

Prior to commencement of the use (and/or) occupation of the subject development, a satisfactory final inspection (and/or) occupation certificate must be issued by the Principal Certifying Authority. An Occupation Certificate must be applied for via the Planning Portal, select your development and apply for a "Related Certificate".

*Reason: Ensure all conditions of the development are met and the building/development is safe for use.*

#### **25. Geotechnical Report for Footings/Slab**

Prior to the issue of a Construction Certificate, a Geotechnical Report (Soil Test) must be submitted to the Principal Certifying Authority, that demonstrates that the foundation upon which a footing/slab is to be located, is classified and designed in accordance with Part 3.2.4 "Site Classification" of the National Construction Code and AS2870 Residential Slabs and Footings.

*Reason: It is in the public interest that all building elements are able to withstand the combination of loads and other actions to which it may be subjected.*

#### **26. Slab on Ground Construction**

- a) Internal floor level must be a minimum of 225mm above the external finished surface level adjacent to the building.
- b) External paths and ground surface adjoining the walls of the building must be graded and drained away from the dwelling in such a manner as not to cause a nuisance.

*Reason: To ensure minimum requirements for surcharge gully heights are met and to minimise problems caused by flooding.*

#### **27. Structural Engineer Details Required for Concrete Footings/Slab**

Prior to the issue of a Construction Certificate details of all structural concrete and structural steelwork shall be submitted to the Principal Certifying Authority for approval, all such details shall be certified by a practicing Structural Engineer.

*Reason: It is in the public interest that all building elements are able to withstand the combination of loads and other actions to which it may be subjected.*

#### **28. Toilet Facilities During Construction**

Toilet facilities must be provided on the work site during construction at the rate of one toilet for every 20 persons employed at the work site. Each toilet must be:

- a) A standard flushing toilet, connected to a public sewer OR an on-site effluent disposal system approved by Council, OR
- b) A portable toilet.

*Reason: To ensure minimum standards of hygiene for on-site workers.*

#### **29. Shed/Garage/Outbuilding Use**

The building is not to be used for residential occupation without the prior approval of Council.

*Reason: Health and safety reasons, and non-compliance with the National Construction Code.*

#### **30. Bush Fire Protection**

The building is to be constructed to BAL 12.5 provisions within the Australia Standard AS 3959:2018 Construction of buildings in bushfire-prone areas. The provisions are attached.

**Reason:** *Legislative requirement.*

### **31. Owner Builder Permit OR Builder Details**

Where it is proposed to carry out residential building work as an “Owner Builder”, a copy of the Owner Builder Permit specific to this project, must be provided to Council prior to the issue of a Construction Certificate. If not, please provide Builders details.

**Reason:** *Legislative requirement to ensure the building works are undertaken in a competent and safe manner.*

### **32. Hot Water System Scalding**

All new hot water installations shall deliver hot water at the outlet of all sanitary fixtures used primarily for personal hygiene purposes, at temperatures not exceeding: 50°C.

Where during the course of carrying out building work, there is a change to any existing hot water systems, installations shall deliver hot water at the outlet of all sanitary fixtures used primarily for personal hygiene purposes, at temperatures not exceeding: 50°C.

**Reason:** *Statutory requirement*

### **33. Rectification of Unauthorized Fill:** Prior to the pouring of any concrete for the dwelling or shed, the unauthorized fill located in the northern section of the property (as identified in Figure 1-3 of the Planning Report) must be removed. The site must be returned to the natural surface levels indicated in the original client survey and all fence footings covered within 60 days of the date of this approval.

**Reason:** *Rectification of unauthorised works*

### **34. Temporary Residential Occupation of Shed**

- A. **Time Limitation:** The use of the shed as a temporary residence is permitted for a maximum period of 24 months from the date of the first occupation of the shed, or until the dwelling receives an Interim or Final Occupation Certificate, whichever occurs first.
- B. **Decommissioning:** Within 30 days of the dwelling's completion, all temporary kitchen and laundry facilities must be removed from the shed. The shed must thereafter only be used for purposes ancillary to the dwelling (storage/garage).

**Reason:** *Health and safety reasons, and compliance with the National Construction Code.*

*For*  
Cr G Chapman  
Cr L Garner  
Cr W Miller  
Cr C Oatway  
Cr John Perry  
Cr Paul Porter

*Against*

**C2 DA2026-2-Shed at 465 Church Street, Hay**

**26-034 Resolved** that DA2026-2 for a shed at 465 Church, Hay be approved with the following conditions:

**1. Compliance with Consent:**

The Development being completed in accordance with plans and specifications stamped by Council being Plans - Site Plan for Shed at 465 Church St, Hay AND Job No. 6932196502, Sheets 1 to 10 dated 02-12-2025 by Best Sheds, for 465 Church Street, Hay, except where varied by conditions of this consent.

*Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.*

**2. Signage:**

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction.

- Stating that unauthorised entry to the site is not permitted;
- Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
- The name, address and telephone contact of the Principal Certifying Authority for the work.

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purposes for which it was erected.

*Reason: To meet the minimum requirements of the Environmental Planning and Assessment Regulation.*

**3. Compliance with Standards:**

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act and the National Construction Code (NCC).

*Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

**4. Critical Stage Inspections:**

A person who is carrying out, or in charge of carrying out the work, must notify Council with 24hours notice when the relevant inspections are required below:

- a) Pier pads prior to pouring concrete;
- b) All footing excavations, with steel in position, before concrete is poured;
- c) All concrete floors and raft slabs, with steel and damp proof membrane in position before concrete is poured;
- d) Sewer drains before being covered;
- e) Bearers and floor joists before flooring is laid;
- f) Wall and roof framing before being lined;

- g) Insulation of walls, roof, floor, ceilings, soffits, service pipes, ducts and chimney flue dampers;
- h) Wet area flashings after internal linings are installed;
- i) Stormwater drains/connections before backfilling;
- j) Fire-rated wall and ceiling framing;
- k) Sound transmission measures;
- l) Final inspection on completion of the works, and BEFORE any occupation.

*Reason: The need for Council to ensure that works have been carried out in accordance with the approved plans, specifications and the relevant legislation/standards.*

**5. Siting:**

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

*Reason: To ensure no encroachments occur onto neighbouring properties and no changes are made to the approved siting of the property.*

**6. Variations:**

No alteration to approved plans and specifications is allowed unless separately approved by Council.

*Reason: To ensure the designs meet regulations and standards, and are in line with Council policies.*

**7. Boundary Clearance:**

A minimum distance of 900mm shall be provided between the external walls of the dwelling/building and the side boundaries of the allotment, and a minimum distance of 450mm shall be provided between the overhang of the eaves and guttering and the side boundaries of the allotment.

*Reason: To adhere to minimum boundary offsets as required by the relevant legislation.*

**8. Storm Water Drainage:**

Storm water run-off from all roofs and extensive paved areas is to be collected and conveyed by gravity to Council's storm water collection system via a system of underground pipes having a diameter of at least 90mm and laid at a grade of at least one-in-one hundred (1%).

*Reason: Preservation of the integrity of buildings and other structures, soil conservation, and not to impact neighbouring properties.*

**9. Easements:**

The applicant is required to ensure that any easements registered over the title to the land are complied with.

*Reason: Compliance with Legal documents.*

**10. Occupation Certificate:**

Prior to the commencement of the use and/or occupation of the subject development,

a satisfactory Final Inspection and/or Occupation Certificate must be issued by a Principal Certifying Authority. An Occupation Certificate must be applied for via the Planning Portal, select your development and apply for a "Related Certificate".

*Reason: Ensure all conditions of the development are met and the building/development is safe for use.*

**Lapsing of Consent:**

This consent is limited to a period of 5 years from the date of the Notice of Determination, unless the works associated with the development have physically commenced.

*Reason: To ensure compliance with the Environmental Planning & Assessment Act 1979.*

**11. Use of Building – Non-Residential Uses Only:**

The building must not be used as a dwelling or domicile without Council's consent.

**12. Use of Building – Not for Commercial or Industrial Use:** The building/shed must not be used for commercial or industrial purposes or storage of goods associated with industrial or commercial undertakings.

*Reason: Development consent is required for any other activity not already approved.*

**13. Construction Certificate Required**

A Construction Certificate must be obtained from the Principal Certifying Authority prior to the commencement of any work.

*Reason: To ensure that minimal standards relating to structural adequacy, health and amenity are met.*

**14. Owner Builder Permit**

Where it is proposed to carry out residential building work as an "Owner Builder", a copy of the Owner Builder Permit specific to this project, must be provided to Council prior to the issue of a Construction Certificate.

*Reason: Legislative requirement to ensure the building works are undertaken in a competent and safe manner.*

**15. Owner Builder Permit**

Where it is proposed to carry out residential building work as an "Owner Builder", a copy of the Owner Builder Permit specific to this project, must be provided to Council prior to the issue of a Construction Certificate, or a licensed builder nominated.

*Reason: Legislative requirement to ensure the building works are undertaken in a competent and safe manner.*

**16. Materials**

Sheds larger than 40m<sup>2</sup> must be constructed of non-reflective coloured material (such as Colorbond).

*Reason: Compliance with Hay Shire's Sheds and Shipping Containers in Residential Areas Policy.*

For

Against

Cr G Chapman  
Cr L Garner  
Cr W Miller  
Cr C Oataway  
Cr John Perry  
Cr Paul Porter

*(Perry/Miller)*

**C3 DA2024-67 - Unmanned Truck Refuelling Facility at 310 Moama St, Hay**

That Council notes the information provided in the report and the actions being undertaken.

**C4 Kay Hull Centre – Meeting Room Refurbishment**

**26-035 Resolved** that Council:

- (a) Endorses the design plans, dated 17<sup>th</sup> February 2026, for the Kay Hull Centre Meeting Room Refurbishment;
- (b) Authorises the General Manager to progress the project as a priority; and
- (c) Renames the meeting room as the “CWA/RSL Room”.

*(Perry/Garner)*

**C5 10 Year Economic Transition Roadmap March 2026**

**26-036 Resolved** that Council:

- (a) Notes the information contained in the report and the actions being undertaken
- (b) Adopts the “Shaping Hay’s Future - a 10 Year Economic Transition Roadmap, dated March 2026; and
- (c) Supports the development of the Economic Transition Roadmap ‘Hay Futures Playbook’ and progression of the “Accelerator Actions” as outlined in the report.

*(Porter/Chapman)*

**C6 Investment Attraction – Market Validation March 2026**

**26-037 Resolved** that Council:

- (a) Notes the information contained in the report.
- (b) Note the findings of the Investment Attraction Market Validation Study dated January 2026, including the outcomes of community consultation.
- (c) Adopts the priorities and incorporates into the implementation of the Hay Investment Attraction Strategy (2022–2027).

*(Miller/Perry)*

**C7 Waste Management Update**

**26-038 Resolved** that Council:

- (a) Notes the information provided in the report;
- (b) Adopts the Hay Waste Facility hours as outlined in the report.
- (c) Receives a report annually on Waste Management.

*(Perry/Chapman)*

**C8 2026 Annual Picnic Day**

**26-039 Resolved** that Council:

That the Annual Union Picnic Day be held on Tuesday 7<sup>th</sup> April 2026.

*(Porter/Miller)*

**C9 Council Meeting Date Adjustments and Upcoming Conferences**

**26-040 Resolved** that Council:

- (a) The June 2026 Ordinary meeting of Council be held Monday 29<sup>th</sup> June 2026;
- (b) The Mayor, Deputy Mayor and General Manager attend the Australian Local Government Association National General Assembly to be held in Canberra in June 2026 and the Mayor be the authorised voting delegate;
- (c) The November 2026 Ordinary meeting of Council be held Thursday 26<sup>th</sup> November 2026;
- (d) The Mayor, Deputy Mayor and General Manager attend the LGNSW Annual Conference to be held in Wollongong in November 2026 and the Mayor be the authorised voting delegate;
- (e) The December 2026 Ordinary meeting of Council be held Thursday 17<sup>th</sup> December 2026.

*(Perry/Miller)*

**26-041 Resolved** that Cr Lionel Garner to be Council's delegate to attend the 2026 NSW Local Roads Congress at Council's expense.

*(Miller/Porter)*

*Cr Chapman voted against the resolution*

**26-041 Resolved** that Cr Lionel Garner to be Council's delegate to attend the 2026 Australian Local Government Association National Local Roads, Transport & Infrastructure Congress at his own expense.

*(Porter/Garner)*

**C10 Policy Review**

**26-042 Resolved** that Council adopts the following policies as presented:

- (a) Investment Policy
- (b) Cyber Security and Incident Response Policy; and
- (c) Statement of Business Ethics.

*(Porter/Perry)*

**C11 Circulars and other Government Correspondence**

That Council notes the information provided in the report.

**C12 Economic Development & Tourism February/March 2026**

That Council notes the information provided in the report and actions being undertaken.

**C13 People & Governance Monthly Report:**

That Council notes the information provided in the report.

**C14 Corporate and Community Services Report – March 2026**

**26-043 Resolved** that Council receives and notes the report.

*(Perry/Miller)*

**C15 Planning and Compliance Report**

That Council notes the information provided in the report.

**C16 Major Projects Update**

**26-044 Resolved that** Council:

- (a) Notes the information provided in the report and the actions being undertaken; and
- (b) Submits grant applications under the 2026-27 Floodplain Management Program as outlined in the report.

*(Perry/Chapman)*

**C17 Operations Monthly Update Report**

That Council notes the information provided in the report.

**C18 Notice of Motion**

**26-045 Resolved** that Council supports Cr Miller attendance and presentation to the 2026 NSW Regional Rainbow Form.

*(Chapman/Miller)*

#### **Reports of Council Committees**

- Hay Showground Management Committee held 16<sup>th</sup> February 2026.

**26-046 Resolved** that Council notes the Committees meeting minutes, and any recommendations contained within be adopted.

*(Porter/Miller)*

#### **Closed Session**

At this stage of the meeting the Mayor advised that it is proposed to move into Closed Session for consideration of the following items:

#### **Reason for Confidentiality:**

#### **IC1 - Hay Heavy Vehicle Rest Area and the Hay Aerodrome Heavy Vehicle Entrance Projects**

In accordance with Section 10D it is considered that if the matter were discussed in an open Council meeting, it would be contrary to the public interest, as it would disclose information that is privileged, subject to legal professional privilege, or concerns legal proceedings involving Council. As such, the matter is appropriately considered in closed session under Section 10A(2)(a) of the Local Government Act 1993.

The Mayor advised that in accordance with Section 11(2)(a)(b) of the Local Government Act 1993, access to the correspondence and reports relating to the items considered during the course of the Closed Session will be withheld.

**26-047 Resolved** that the meeting be closed during the discussion of these matters.

*(Perry/Porter)*

Accordingly, members of the press and public were excluded from the closed session.

#### **IC1- Hay Heavy Vehicle Rest Area and the Hay Aerodrome Heavy Vehicle Entrance Projects**

**26-048 Resolved** that Council:

- (a) Notes the information provided in the report and the actions being undertaken;
- (b) Awards the following tenders for the Hay Heavy Vehicle Rest Area (HVRA) and Hay Aerodrome Heavy Vehicles (HV) Entrance projects as follows:
  - (i) HVRA Concreting Services – Eddies Concreting & Construction Pty Ltd
  - (ii) HVRA Gravel and Concrete Supply – E. B Mawson & Sons Pty Ltd
  - (iii) HVRA Steel Reinforcement Supply – E. B Mawson & Sons Pty Ltd
  - (iv) Hay Aerodrome HV Entrance Gravel Supply – E. B Mawson & Sons Pty Ltd

- (c) Authorises the General Manager and Executive Manager Engineering & Operations to execute contracts accordingly; and
- (d) Proceeds with the construction of the Hay Heavy Vehicle Rest Area (HVRA) and Hay Aerodrome Heavy Vehicles (HV) Entrance projects.
- (e) Approves the issuing of a Bank Guarantee for \$350,000 in the name of Transport for NSW for the security of the Work Authorisation Deed (WAD) for the Design and Construction of a Heavy vehicle Aerodrome Access Project at 11773 Cobb Highway, Hay NSW 2711.

*(Perry/Porter)*

**26-049 Resolved** that the meeting move out of closed session, and the resolutions closed session be made public.

*(Porter/Perry)*

### **Open Meeting**

The Mayor verbally advised the meeting of resolutions from the closed session and these resolutions are recorded without any alteration and amendment thereto.

There being no further business the meeting was terminated at 3:24 pm.

**Confirmed** \_\_\_\_\_  
**Cr Carol Oataway**  
**Mayor**